

Covid 19 - what we are doing to keep you safe

We are dedicated to ensure that your learning experience with us is positive. With this in mind, we have carefully considered in line with Welsh Government guidelines what we can expect from each other in relation to Covid-19.

Your health is your responsibility and the following expectations will help us adhere to social distancing and maintain a clean and safe learning environment.

Our commitment to you:

- We will work with you to manage social distancing when visiting our centres including reconfiguring desks within the classroom.
- We will have an enhanced cleaning regime.
- We will manage the number of learners in the centre at any one time.
- We may operate a one-way system through the centre.
- We will ensure we manage resources and equipment to maintain social distancing guidelines.
- We will manage the numbers of learners in each class.
- We will offer wipes for learners to clean equipment before and after each class.
- We will have hand sanitiser stations throughout the building.
- We will only allow learners into the centre if they have booked on to a class.
- There will be clear signage to help you understand new measures.
- Our centre staff will be on hand to assist with any queries.
- We will endeavour to offer the best possible learner experience.
- We will not have any communal areas or refreshment facilities.
- All tutors and staff will be issued with face visors.

Your commitment to us:

- To refrain from visiting our centres should you have any of the symptoms of Covid-19.
- To be patient and understanding with one another.
- To be respectful of all other people in the facility and to keep a safe physical distance from one another.
- To follow the guidance provided by staff and to read and adhere to the signage around the centre.
- To maintain good hand hygiene.
- To clean equipment before and after use with the cleaning products provided.
- To bring own refreshments.
- To book and pay for classes in advance, preferably online.
- Face coverings must be worn to enter centres and in public areas within the centre.

We thank you for your ongoing cooperation and support and we look forward to welcoming you back to our centres.