

## TERMS OF REFERENCE

<b>NAME</b>	<b>POLICY &amp; PRE-DECISION OVERVIEW AND SCRUTINY COMMITTEE</b>
<b>PURPOSE</b>	The Policy & Pre-decision Overview and Scrutiny Committee will review and scrutinise policies, plans and strategies prior to decision by Cabinet.
<b>ROLE &amp; FUNCTION</b>	<p>To undertake pre-decision scrutiny of policies, plans and strategies in order to contribute to the quality and robustness of Cabinet decision-making.</p> <p>To provide assurance that Cabinet decision-making is compliant with the Well-being of Future Generations (Wales) Act 2015, having taken account of the ‘sustainable development’ principle and 5 ways of working (long-term, preventative, involving, collaborative and integrated), and other statutory requirements as appropriate (e.g. Equality Act 2010).</p> <p>To ensure non-executive Member involvement in the Council’s budget policy and planning framework through a standing Finance Panel.</p>
<b>REMIT &amp; SCOPE</b>	<ul style="list-style-type: none"> <li>• Cabinet forward work programme</li> <li>• Proposals for services changes, transformation and / or efficiencies</li> <li>• Integrated Impact Assessments</li> <li>• Strategies and plans, as appropriate</li> <li>• Development of and planning for annual budget and Council Tax proposals through the Finance Panel</li> </ul>
<b>PROCEDURE</b>	The Committee will conduct its proceedings in accordance with the Overview and Scrutiny Procedure Rules set out in Section 7 of the Council’s Constitution.
<b>MEMBERSHIP</b>	There will be 13 Members on the Committee.
<b>FREQUENCY OF MEETINGS</b>	The Policy & Pre-decision Overview and Scrutiny Committee will meet at least 5 times per municipal year.