

Pembrokeshire Public Services Board
Bwrdd Gwasanaethau Cyhoeddus Sir Benfro



MINUTES OF PEMBROKESHIRE PUBLIC SERVICES BOARD
Tuesday 19th February 2019 at 10.00am
Haverfordwest Fire Station

Present:

Tegryn Jones	Chief Executive, PCNPA (Chair)
Ian Westley	Chief Executive, Pembrokeshire County Council (left 11.25am)
Kevin Jones	Assistant Chief Fire Officer, M&WW Fire & Rescue Service
Andrea Winterton	SW Operations Manager Pembrokeshire, Marine and Monitoring, Natural Resources Wales
Barry Walters	Interim Principal, Pembrokeshire College
Rowland Rees-Evans	Chair, M&WW Fire Authority
Jonathan Feild	Employer and Partnership Manager, DWP
Sarah Jennings	Director of Partnerships & Corporate Services, Hywel Dda University Health Board (arr. 10.15am)
Anna Bird	Head of Strategic Partnership Development, Hywel Dda University Health Board (arr. 10.15am)
Diane Lockley	Chair, Local One Voice Wales Area Committee
Dr Steven Jones	Director of Community Services, Pembrokeshire County Council
Iwan Thomas	Chief Executive Officer, PLANED
Cris Tomos	Cabinet Member for Environment and Welsh Language
Carys Morgans	Chief of Staff, Office of the Police & Crime Commissioner
Supt. Ross Evans	Dyfed Powys Police (left 11.05am)
Michelle Copeman	Policy and Citizen Engagement Manager, PAVS

Support/Secretariat

Nick Evans	Partnership & Scrutiny Support Manager, PCC
Lynne Richards	Partnership & Scrutiny Support Co-ordinator, PCC

In attendance

Claire George	Partnership & Scrutiny Support Co-ordinator, PCC
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Apologies

Natalie Pearson	Head of Engagement, Welsh Government
Rob Quin	Assistant Chief Fire Officer, M&WW Fire & Rescue Service
Sue Leonard	Chief Officer, PAVS (Vice-Chair)
Bernadine Rees	Chair, Hywel Dda University Health Board
Ros Jervis	Director of Public Health, Hywel Dda University Health Board
Andy Jones	Interim Chief Executive, Port of Milford Haven
Martyn Palfreman	Head of Regional Collaboration, WWCP

The meeting commenced at 10.00am.

1. Welcome and Apologies

Introductions were made and apologies received from those listed above.

The Chair voiced his best wishes to both Rob Quin from Mid and West Wales Fire Service and Bernadine Rees from Hywel Dda University Health Board on their retirement and voiced his thanks for their work and support for the PSB. He would write to both separately to convey this.

TJ/NE

2. Presentation from Pembrokeshire Youth Assembly

Partners were provided with an overview of the Children and Young People's Rights Office and Pembrokeshire Youth Assembly by Jade Roberts (Chair of the Youth Assembly) and Bethany Roberts (former Chair of the Youth Assembly).

The four main areas of work for the Children's Rights Office in the coming year were highlighted alongside further detail about the role of the Youth Assembly and what they have achieved to date. They also described the key issues for young people in Pembrokeshire following a consultation exercise last year along with wider consultations that the Youth Assembly have responded to. The Youth Assembly's national work with the National Youth Parliament and Young Wales was also highlighted as well as the work programme for the Assembly for the year ahead. Jade and Bethany ended the presentation by asking PSB partners how they would like to work with the Youth Assembly to improve the well-being of young people in the County.

The Chair thanked the Youth Assembly representatives for their presentation and invited partners to respond to their questions about PSB involvement. JF suggested that the recruitment and employment project would benefit from input from young people and invited a representative of the Youth Assembly to attend the next meeting of the project group and similar comments were echoed in relation to the work of the Climate Change group. It was agreed that a representative from the Youth Assembly be invited to future PSB meetings and that opportunities be identified to include the young person's perspective to the delivery of individual work streams. The Partnership team would look into the best way that this could be achieved.

NE

3. Minutes of last meeting

The minutes of the last meeting held on Tuesday 20th November 2018 were agreed as an accurate record.

4. Action Log

NE noted that all actions from the last meeting had been actioned or were on the agenda for discussion at the meeting.

5. WAO Report 'Local Government Services to Rural Communities'

NE noted that the report, published in November 2018, had a particular focus on Councils and specifically addressed the opportunities for public bodies to collectively plan and deliver services in rural areas more effectively, outlining the key role that PSBs are expected to play as part of this.

He said that the concerns highlighted in the report resonate with much of what the PSB identified through the Well-being Assessment and has set out to address through the Well-being Plan. The message from the WAO is clear in that PSBs should think and act differently in order to find sustainable ways which support rural communities in meeting the challenges they face.

RRE highlighted the increased cost experienced by local authorities in delivering services to rural areas and that the position would improve if much of the current grant funding was transferred to the RSG. IT noted that an event organised by the WLGA was due to take place before Easter looking at the impact on rural Wales post-Brexit and that he thought that PSBs should be strongly represented there. He would circulate further information along with the date for the event when available.

IT

Following discussion it was agreed that the report and a possible collective regional response from PSBs in Pembrokeshire, Ceredigion, Carmarthenshire and Powys be suggested as a possible item for the agenda for the next regional PSB meeting to be held in June 2019.

NE

6. Well-being Plan Project updates

Project 1 – Recruitment and Employment Transformation Framework

JF gave an update on recent progress. He stated that the group had been working on mapping existing best practice in terms of support for work experience and that there were a variety of models in existence. Each organisation had been asked to appoint a single point of contact / work experience champion within their organisation and partners had been asked to promote the initiative through their websites. JF noted that the role of the work experience champions in sharing of placement information would be the key to the project's success. Organisations would continue to use their own referral structures.

For the next meeting, the project group had agreed to look at developing measurable outcomes and to use press coverage to promote PSB involvement. At a strategic level, JF mentioned that he had been in contact with the Regional Learning and Skills Partnership to discuss the possibility of a single person to co-ordinate placements and would put together a business case for presentation to Welsh Government if the project could be shown to be successful. A further update would follow at the next meeting.

JF/NE
for
agenda

Project 2 – Environment and Climate Change Risk Assessment

AW noted that the project was a joint one with Carmarthen and Ceredigion. It had been hoped initially as part of the project to trial a severe weather risk assessment with two communities in each area, but this had not been possible due to time constraints and only one community would now be targeted. The desired outcome for the project was to develop a toolkit to perform climate change risk assessments and have trained individuals in each organisation able to undertake them. A further update would follow at the next meeting.

AW/NE
for
agenda

Project 4 – Doing Things Differently

SJe noted that three meetings had been held regarding development of a community hub in the North of the County and that partners had been asked to consider a list of 'check

and challenge' questions in relation to the project and the WCFG Act in action. Further updates would follow at future meetings.

**SJe/NE
for
agenda**

Project 5 – Celebrating the Great Outdoors

In RJ's absence SJe noted that there were threads around social and green prescribing solutions across all three regional PSBs in Pembrokeshire, Ceredigion and Carmarthenshire and within organisations in Powys. A number of conversations had been held to start bringing this information together. The Regional Partnership Board had submitted a bid to Welsh Government's transformation fund around social and green prescribing across the region and a decision was expected on 14th March. A paper detailing progress would be presented at the next meeting.

**RJ/NE
for
agenda**

Projects 6, 7 and 8 - 'Community' themed projects

Pembrokeshire Co-production Network - an update was provided to PSB partners on key issues discussed and decisions taken at a meeting the network that took place on 21st January 2019. It was chaired by Sue Leonard, PSB Vice-Chair and attended by representatives of PCC, Hywel Dda, PCNPA, PLANED, PAVS, Rural Futures and PACTO. MC noted that Co-production training had been arranged for 3rd April 2019 and the date and details of the training would be circulated once details were confirmed.

MC/SL

Community Well-being and Resilience Project – IT gave a brief update on the project, highlighting the success achieved in Hook School with the engagement of young people in the project. He noted that one of the outcomes of the work in Hook had been that the Children's Commissioner had spent a day with the project and this would be forming part of her annual report. The approach used in Hook, including the different methods of engagement that had been used, would be utilised in the other areas identified for the project (Haverfordwest, St Dogmaels and Scleddau) going forward.

7. Foster Friendly Employers

IW outlined the purpose of the paper which had been presented to the Council's management team and was an attempt by the local authority to further support the recruitment of foster carers within the County.

From a practical point of view, foster carers had identified the time involved in the assessment and application process as a potential barrier to becoming a foster carer and therefore the local authority had agreed to offer those going through the application process an additional 5 days paid leave, then a further three days paid leave if successful.

IW asked that partners raise this within their own organisations to see if similar arrangements can be put in place to support the recruitment of foster carers. It was agreed that the Partnership team would speak to colleagues within Social Care to see if there is additional information that can be circulated to partners to promote the request.

**ALL
NE**

8. Letter from Welsh Government re: Ystadau Cymru

Partners were informed that the PSB had received a letter from Welsh Government with an update on the work of the National Asset Working Group (NAWG), which has now been re-named Ystadau Cymru.

Six regional sub-groups have been established and have been asked to work closely with Public Service Boards and link with them on any work involving assets in their area. NE noted that a meeting of regional PSB representatives had been arranged with the local Ystadau Cymru representative Jonathan Fearn for the end of March.

9. Letter from Chair of Carmarthenshire PSB – Regional PSB Event 2019

TJ noted that he had received a letter from the Chair of Carmarthenshire PSB informing of plans to hold a second regional PSB event following on from the inaugural event Pembrokeshire hosted last June, to take place on 7th June 2019.

PSB members agreed that they wished to participate in the event to be hosted in Carmarthenshire and noted the following as possible agenda items for discussion;

- WAO Rural Wales report
- Social and Green prescribing
- Climate Change Risk Assessments
- Regional data approach
- Healthy Board training – an update on training provided by Academi Wales

TJ suggested that it might be appropriate to extend an invitation to a representative from the Information Commissioner's Office to attend regarding data. NE would discuss the above suggestions with his regional counterparts.

NE

KJ noted that there were some tensions within the region about the relationship between PSBs and the RPB and that a national event had been arranged in Cardiff on 20th March to explore this further. It was also agreed that this could also be a possible agenda item for the regional PSB meeting in June dependent on the outcome of the Cardiff event. NE noted that he and AB, as well as Martyn Palfreman and representatives from Carmarthenshire and Ceredigion PSBs had met recently to discuss this and that MP was keen to support the work of PSBs through funding received by the RPB where there was alignment in priorities.

10. AOB

NE provided partners with further information about the event to consider existing arrangements between Regional Partnership Boards and Public Service Boards to be held in Cardiff on 20th March. The event will bring those involved in PSBs and RPBs together to reflect on how they are operating in practice, including identifying areas of common interest and how these are handled, and will look at informing ways to further align their work. He noted that Ministers will be in attendance and will be keen to hear about partner's experiences.

TJ noted that the Pride in Pembrokeshire award had been given to Paul Sartori Hospice at Home in January 2019 and that he had visited their new premises at the beginning of February. He had been asked to promote their annual superhero fun run, which would take place on Saturday 4th May at Carew Airfield.

TJ also noted that it may be worth considering issues around funding bids at a future meeting, as he had recently received several requests asking for PSB support for bids and in some cases different PSB partners were placing bids for the same funding.

SJ also suggested that Local Wealth Building, procurement and spending in the local economy rather than further afield, could also be considered for discussion at a future meeting.

JF said that he had received a request from the Regional Learning and Skills Partnership to promote their questionnaire on skills needed now and in the future. JF would forward to LR for circulation and partners were asked to forward the questionnaire to their HR departments to complete once received.

**JF/LR/
ALL**

MC informed partners of a new multi-agency 2 year project that had started on 1st February which included PAVS, Social Services and PLANED and would be looking at local enterprise and accessing care in the community, focusing on problem areas such as Pembroke and Pembroke Dock and North Pembrokeshire.

AW noted that work was ongoing with the Carbon Trust and Trinity St David College to develop a climate change questionnaire for Welsh Government.

CT gave a brief overview of the Pembrokeshire County Council Enhancing Pembrokeshire grant and suggested that the PSB could possibly apply to the grant for funding for PSB projects during the next financial year.

11. Brexit preparations

Members of the public were then excluded and partners briefly discussed preparations for Brexit within each organisation and possible areas of multi-agency working.

The meeting ended at 12.05pm.