

Application for a premises licence to be granted under the Licensing Act 2003



PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We Costa Limited

(Insert name(s) of applicant)

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 – Premises details

Drive Thru, Withybush Retail Park, Fishguard Road,			
Post town	Haverfordwest	Postcode	SA61 2PY
Telephone number at premises (if any)			
Non-domestic rateable value of premises		£59,000	

Part 2 - Applicant details

Please state whether you are applying for a premises licence as **Please tick as appropriate**

- | | | |
|--|-------------------------------------|-----------------------------|
| a) an individual or individuals * | <input type="checkbox"/> | please complete section (A) |
| b) a person other than an individual * | | |
| i as a limited company/limited liability partnership | <input checked="" type="checkbox"/> | please complete section (B) |
| ii as a partnership (other than limited liability) | <input type="checkbox"/> | please complete section (B) |
| iii as an unincorporated association or | <input type="checkbox"/> | please complete section (B) |
| iv other (for example a statutory corporation) | <input type="checkbox"/> | please complete section (B) |
| c) a recognised club | <input type="checkbox"/> | please complete section (B) |
| d) a charity | <input type="checkbox"/> | please complete section (B) |

- e) the proprietor of an educational establishment ☐ please complete section (B)
- f) a health service body ☐ please complete section (B)
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales ☐ please complete section (B)
- ga) a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England ☐ please complete section (B)
- h) the chief officer of police of a police force in England and Wales ☐ please complete section (B)

* If you are applying as a person described in (a) or (b) please confirm (by ticking yes to one box below):

I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or ☒

I am making the application pursuant to a

statutory function or ☐

a function discharged by virtue of Her Majesty's prerogative ☐

(A) INDIVIDUAL APPLICANTS (fill in as applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname			First names		
Date of birth			I am 18 years old or over <input type="checkbox"/> Please tick yes		
Nationality					
Current residential address if different from premises address					
Post town				Postcode	
Daytime contact telephone number					
E-mail address (optional)					
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 9-digit 'share code' provided to the applicant by that service (please see note 15 for information)					

SECOND INDIVIDUAL APPLICANT (if applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname			First names		
Date of birth			I am 18 years old or over <input type="checkbox"/> Please tick yes		
Nationality					
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 9-digit 'share code' provided to the applicant by that service: (please see note 15 for information)					
Current residential address if different from premises address					
Post town				Postcode	
Daytime contact telephone number					
E-mail address (optional)					

(B) OTHER APPLICANTS

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name Costa Limited
3 Knaves Beech Business Centre Davies Way Loudwater High Wycombe Buckinghamshire HP10 9QR
Registered number (where applicable) 01270695
Description of applicant (for example, partnership, company, unincorporated association etc.) Private Limited Company

Telephone number (if any) 02073336276
E-mail address (optional) [REDACTED]

Part 3 Operating Schedule

When do you want the premises licence to start?

DD	MM	YYYY
2	7	10 2 0 2 4

If you wish the licence to be valid only for a limited period, when do you want it to end?

DD	MM	YYYY

The premises is a single-story café/coffee shop with a drive-thru lane

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

What licensable activities do you intend to carry on from the premises?

(please see sections 1 and 14 and Schedules 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment (please read guidance note 2)

Please tick all that apply

- a) plays (if ticking yes, fill in box A) ☐
- b) films (if ticking yes, fill in box B) ☐
- c) indoor sporting events (if ticking yes, fill in box C) ☐
- d) boxing or wrestling entertainment (if ticking yes, fill in box D) ☐
- e) live music (if ticking yes, fill in box E) ☐
- f) recorded music (if ticking yes, fill in box F) ☐
- g) performances of dance (if ticking yes, fill in box G) ☐
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H) ☐

Provision of late night refreshment (if ticking yes, fill in box I)

☒

Supply of alcohol (if ticking yes, fill in box J)

☐

In all cases complete boxes K, L and M

A

Plays Standard days and timings (please read guidance note 7)			<u>Will the performance of a play take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish			
Mon			<u>Please give further details here</u> (please read guidance note 4)		
Tue					
Wed			<u>State any seasonal variations for performing plays</u> (please read guidance note 5)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sat					
Sun					

B

Films Standard days and timings (please read guidance note 7)			Will the exhibition of films take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish			
Mon			Please give further details here (please read guidance note 4)		
Tue					
Wed			State any seasonal variations for the exhibition of films (please read guidance note 5)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list (please read guidance note 6)		
Sat					
Sun					

C

Indoor sporting events Standard days and timings (please read guidance note 7)			<u>Please give further details</u> (please read guidance note 4)
Day	Start	Finish	
Mon			
Tue			<u>State any seasonal variations for indoor sporting events</u> (please read guidance note 5)
Wed			
Thur			<u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u> (please read guidance note 6)
Fri			
Sat			
Sun			

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 7)			<u>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish			
Mon			<u>Please give further details here</u> (please read guidance note 4)		
Tue					
Wed			<u>State any seasonal variations for boxing or wrestling entertainment</u> (please read guidance note 5)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sat					
Sun					

E

Live music Standard days and timings (please read guidance note 7)			<u>Will the performance of live music take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish			
Mon			<u>Please give further details here</u> (please read guidance note 4)		
Tue					
Wed			<u>State any seasonal variations for the performance of live music</u> (please read guidance note 5)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sat					
Sun					

F

Recorded music Standard days and timings (please read guidance note 7)			<u>Will the playing of recorded music take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish			
Mon			<u>Please give further details here</u> (please read guidance note 4)		
Tue					
Wed			<u>State any seasonal variations for the playing of recorded music</u> (please read guidance note 5)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sat					
Sun					

G

Performances of dance Standard days and timings (please read guidance note 7)			<u>Will the performance of dance take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish			
Mon			<u>Please give further details here</u> (please read guidance note 4)		
Tue					
Wed			<u>State any seasonal variations for the performance of dance</u> (please read guidance note 5)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sat					
Sun					

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 7)			Please give a description of the type of entertainment you will be providing		
Day	Start	Finish	<u>Will this entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	<input type="checkbox"/>
Mon				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Tue			<u>Please give further details here</u> (please read guidance note 4)		
Wed					
			<u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u> (please read guidance note 5)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sat					
Sun					

I

Late night refreshment Standard days and timings (please read guidance note 7)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Day	Start	Finish			
Mon	23:00	05:00	<u>Please give further details here</u> (please read guidance note 4)		
Tue	23:00	05:00			
Wed	23:00	05:00	<u>State any seasonal variations for the provision of late night refreshment</u> (please read guidance note 5) N/A		
Thur	23:00	05:00			
Fri	23:00	05:00	<u>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</u> (please read guidance note 6) N/A		
Sat	23:00	05:00			
Sun	23:00	05:00			

J

Supply of alcohol Standard days and timings (please read guidance note 7)			Will the supply of alcohol be for consumption – please tick (please read guidance note 8)	On the premises	<input type="checkbox"/>	
				Off the premises	<input type="checkbox"/>	
				Both	<input type="checkbox"/>	
Day	Start	Finish	State any seasonal variations for the supply of alcohol (please read guidance note 5)			
Mon						
Tue						
Wed						
Thur						Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 6)
Fri						
Sat						
Sun						

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor (Please see declaration about the entitlement to work in the checklist at the end of the form):

Name	
Date of birth	
Address	
Postcode	
Personal licence number (if known)	
Issuing licensing authority (if known)	

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9).

N/A

L

Hours premises are open to the public Standard days and timings (please read guidance note 7)			<u>State any seasonal variations</u> (please read guidance note 5) N/A
Day	Start	Finish	<u>Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list</u> (please read guidance note 6) N/A
Mon	00:00	00:00	
Tue	00:00	00:00	
Wed	00:00	00:00	
Thur	00:00	00:00	
Fri	00:00	00:00	
Sat	00:00	00:00	
Sun	00:00	00:00	

M

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b, c, d and e) (please read guidance note 10)

This store understands that in extending our opening hours we have a duty to the local community and that we continue to protect our staff and customers from danger and harm.

We believe that the systems we have in place are robust, thorough and will, as far as reasonably practicable, secure the promotion of the four licensing objectives. It should be noted that no Costa Coffee store within the United Kingdom serves alcohol (excluding airports).

We are eager to work in partnership with all responsible authorities to ensure the promotion of the four licensing objectives.

We also seek to work with the local communities, whom we serve, in achieving a successful cohesion between our business operations and our neighbours.

b) The prevention of crime and disorder

This store is keen to work in partnership with the local police service to prevent crime and disorder.

CCTV

Costa Coffee operates a robust CCTV Policy to ensure compliance with Data Protection Legislation and to assist the Police with the prevention and detection of crime. At all stores where CCTV is in operation appropriate signage reflecting this information is displayed.

Access to the CCTV system will be provided to Police Officers at their request and in line with GDPR.

All our CCTV systems meet industry standards

c) Public safety

Costa has all necessary safety systems and procedures in place to protect the safety of our customers and team members.

These safety systems and procedures are supported by mandatory safety training for all our team members.

All Costa stores are subject to regular safety inspections and checks, including a third-party safety audit.

Costa has an inhouse Safety & Security team that provides competent safety advice to all our outlets and works with our Primary Authority (Central Bedfordshire Council, specifically on Food Safety) and other relevant authorities to ensure public safety.

d) The prevention of public nuisance

Litter

We are committed to keeping the areas around our stores clean and tidy, with litter picking built into our standard store operations. Our first goal is to prevent litter from occurring, for example by encouraging customers to use reusable cups or offering crockery for drink-in customers. However, we know that litter can occur, even when waste and recycling points are offered.

That is why over the last few years we have collaborated with a range of stakeholders on litter prevention, encouraging responsible disposal of packaging, cup recycling, and the use of reusable alternatives. We also encourage our team members to support litter picks.

Noise

Where it is practical to do so we are content to put measures in place to limit noise. All Costa Coffee store doors are self-closing and we try to encourage our customers to be considerate to our neighbours.

e) The protection of children from harm

N/A

Checklist:

Please tick to indicate agreement

- I have made or enclosed payment of the fee. ☒
- I have enclosed the plan of the premises. ☒
- I have sent copies of this application and the plan to responsible authorities and others where applicable. ☒
- I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable. ☒
- I understand that I must now advertise my application. ☒
- I understand that if I do not comply with the above requirements my application will be rejected. ☒
- [Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships] I have included documents demonstrating my entitlement to work in the United Kingdom or my share code issued by the Home Office online right to work checking service (please read note 15). ☒

IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO

BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED.

Part 4 – Signatures (please read guidance note 11)

Signature of applicant or applicant’s solicitor or other duly authorised agent (see guidance note 12). **If signing on behalf of the applicant, please state in what capacity.**

Declaration	<ul style="list-style-type: none"> [Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15). The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, or have conducted an online right to work check using the Home Office online right to work checking [redacted] h confirmed their right to work (please see note 15)
Signature	[redacted]
Date	27/09/24
Capacity	Agent

For joint applications, signature of 2nd applicant or 2nd applicant’s solicitor or other authorised agent (please read guidance note 13). **If signing on behalf of the applicant, please state in what capacity.**

Signature	
Date	
Capacity	

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 14)			
Post town		Postcode	
Telephone number (if any)			
If you would prefer us to correspond with you by e-mail, your e-mail address (optional)			

Notes for Guidance

1. Describe the premises, for example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies, you must include a description of where the place will be and its proximity to the premises.
2. In terms of specific regulated entertainments please note that:
 - Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
 - Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
 - Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
 - Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more

martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.

- Live music: no licence permission is required for:
 - a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
 - a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
 - a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
- Recorded Music: no licence permission is required for:
 - any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.
- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
 - any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
 - any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
 - any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and

- any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.
- 3. Where taking place in a building or other structure please tick as appropriate (indoors may include a tent).
- 4. For example the type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
- 5. For example (but not exclusively), where the activity will occur on additional days during the summer months.
- 6. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
- 7. Please give timings in 24 hour clock (e.g. 16.00) and only give details for the days of the week when you intend the premises to be used for the activity.
- 8. If you wish people to be able to consume alcohol on the premises, please tick 'on the premises'. If you wish people to be able to purchase alcohol to consume away from the premises, please tick 'off the premises'. If you wish people to be able to do both, please tick 'both'.
- 9. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups or the presence of gaming machines.
- 10. Please list here steps you will take to promote all four licensing objectives together.
- 11. The application form must be signed.
- 12. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
- 13. Where there is more than one applicant, each of the applicants or their respective agent must sign the application form.
- 14. This is the address which we shall use to correspond with you about this application.

Right to work/immigration status

A personal licence may not be issued to an individual or an individual in a partnership which is not a limited liability partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any personal licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have the right to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensing activity. They do this in one of two ways:

- 1) by providing with this application copies or scanned copies of the documents which an applicant may provide to demonstrate their entitlement to work in the UK (which do not need to be certified) that are published on GOV.UK and in [guidance issued under section 182 of the Licensing Act 2003](#).
- 2) by providing their 'share code' to enable the licensing authority to carry out a check using the Home Office online right to work checking service (see below).

Home Office online right to work checking service

As an alternative to providing a copy of the documents listed above, applicants may demonstrate their right to work by allowing the licensing authority to carry out a check with the Home Office online right to work checking service.

To demonstrate their right to work via the Home Office online right to work checking service, applicants should include in this application their 9-digit share code (provided to them upon accessing the service at <https://www.gov.uk/prove-right-to-work>) which, along with the applicant's date of birth (provided within this application), will allow the licensing authority to carry out the check.

In order to establish the applicant's right to work, the check will need to indicate that the applicant is allowed to work in the United Kingdom and is not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

An online check will not be possible in all circumstances because not all applicants will have an immigration status that can be checked online. The Home Office online right to work checking service sets out what information and/or documentation applicants will need in order to access the service. Applicants who are unable to obtain a share code from the service should submit copy documents as set out above.

COSTA COFFEE
HAVERFORDWEST, FISHGUARD ROAD DT
ORACLE NUMBER: TBC
DRIVE-THRU

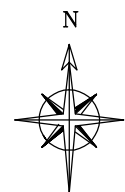
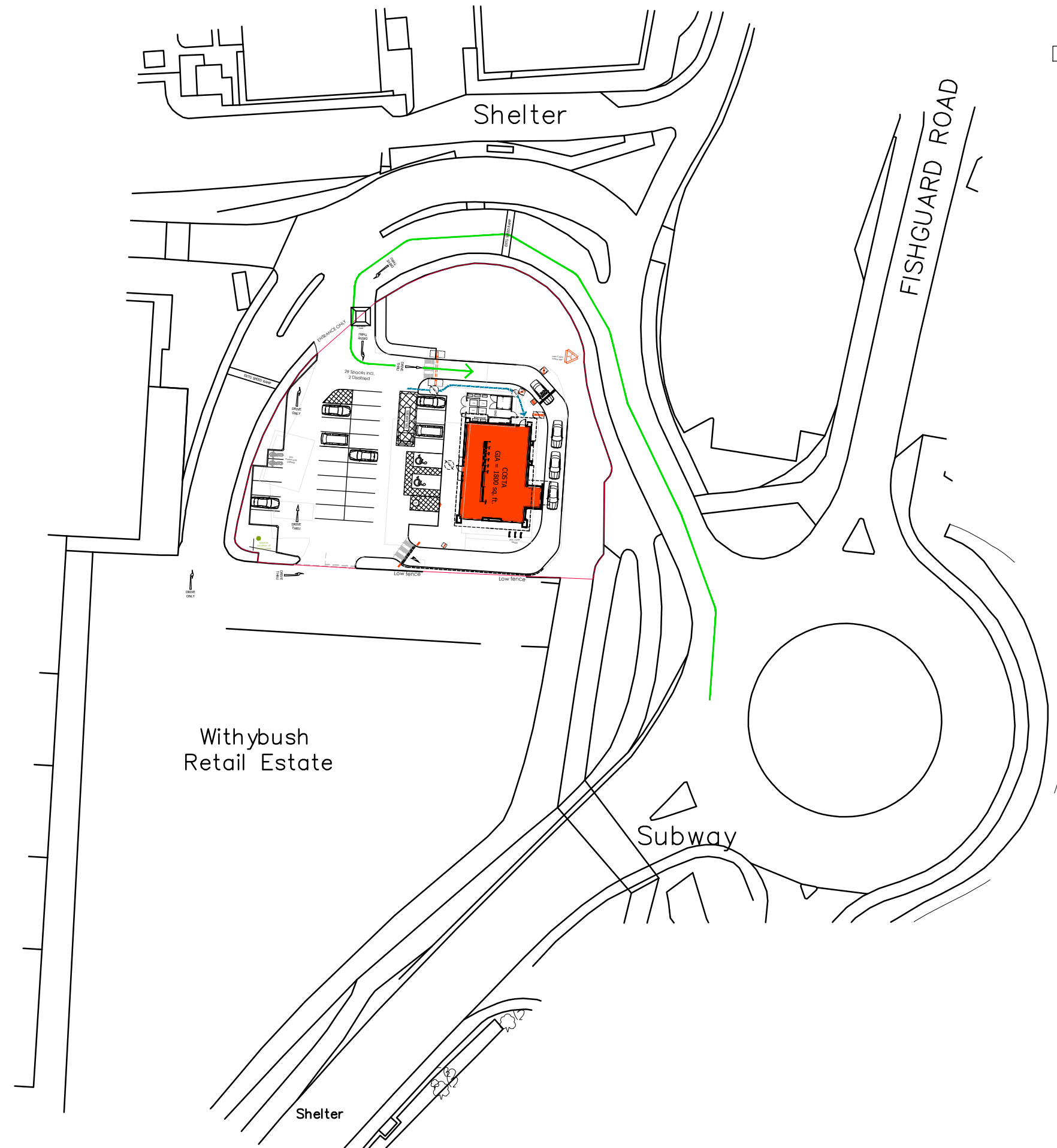
SCHEMATIC DRAWING PACKAGE
FISHGUARD ROAD, HAVERFORDWEST, SA61 2PY

STORE OF THE FUTURE DESIGN

SEA JOB NUMBER // 218105

CONTENTS:

218105/SC01/1	A	- PROJECT INFORMATION
218105/SC01/2.1	A	- SITE PLAN: P1a
218105/SC01/2.2	A	- SITE PLAN: P2a
218105/SC01/3	A	- PROPOSED GA PLAN
218105/SC01/4	A	- CDM

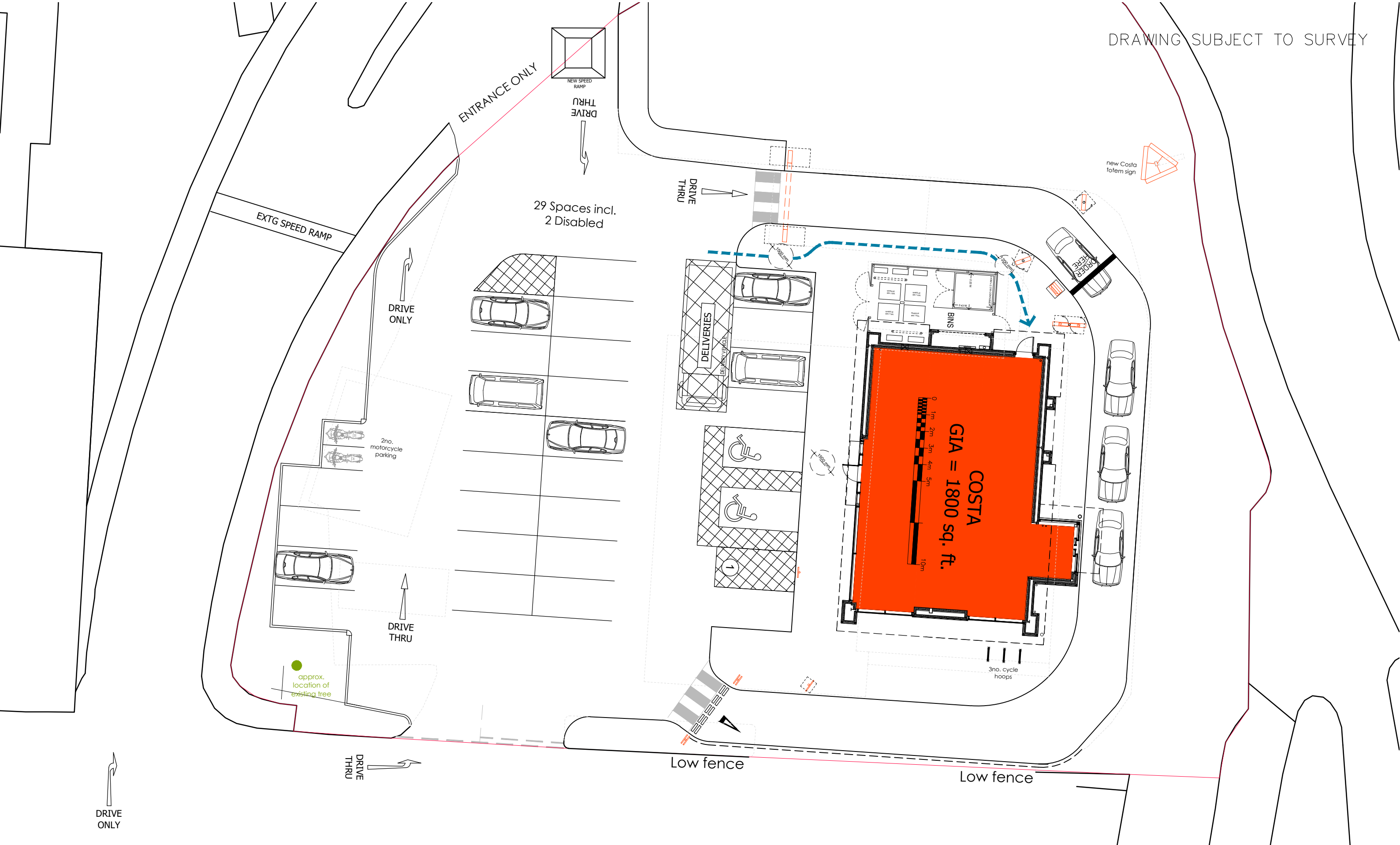


PROPOSED COSTA COFFEE — MFG HAVERFORDWEST
SITE LAYOUT 1: 750@A3

A SPEED RAMP ADDED 20.06.19



DRAWING No
HAVERFORDWEST — P1A



PROPOSED COSTA COFFEE — MFG HAVERFORDWEST
SITE LAYOUT 1:500@A3

A SPEED RAMP ADDED 20.06.19

COSTA
DRIVE THRU

DRAWING No
HAVERFORDWEST — P2A

COVERS	
INTERNAL	63
EXTERNAL	24
TOTAL	87

AREAS SQ M & SQ FT				
LOCATION	SALES AREA	BOH/VOID AREAS	WC	TOTAL
INTERNAL AREA	1360.5 sq m	372.4 sq ft	77.5 sq ft	1810.4 sq ft
	126.4 sq m	37.2 sq m	7.2 sq m	168.2 sq m
EXTERNAL AREA	446.7 sq ft			
	41.5 sq m			

COUNTER AREA %	30.0
SQM	322.9
SQ FT	322.9
COUNTER AREA %	23.7

KEY FOR FURNITURE ZONES

SHOPFRONT EXPRESS	
REFRESH	
RELAX	

WALL HATCH KEY:

INDICATES EXISTING WALL	
INDICATES NEW STUD WALL WITH NO INSULATION	
INDICATES NEW STUD WALL WITH INSULATION	
INDICATES JUMBO STUD	
INDICATES FIRE ESCAPE ROUTE	

GENERAL NOTES:

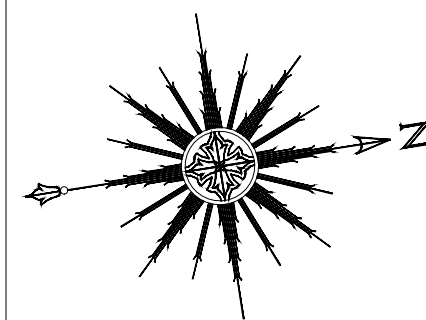
- For full external details refer to Architects drawings
- Plant location indicated on plan. All HVAC requirements to be confirmed by specialist. PM to liaise & confirm.
- Refer to ITAB drawings for counter details

LAYOUT DRAWN FROM INFORMATION BY OTHERS & SUBJECT TO THE FOLLOWING:

- COMPLETION OF SHELL
- FULL SITE SURVEY

DESIGN NOTES:

- Allow for counter front/ face to be Geaves, High Impact Laminate, Costa Red
- Allow for counter worktop to be HI-MACS G04 white quartz
- Allow for suspended ceiling raft over counter with smooth plaster finish and recessed downlights
- Allow for dropped MF ceiling within DT window & downlights
- Allow for exposed ceiling throughout trade area with track lighting
- Allow for dropped MF ceiling to WC's lobby and WC's with smooth plaster finish & downlights
- Allow for new lay-in grid ceiling in Back of House and LED light tiles
- Allow for feature lighting as indicated on plan, 22no proposed
- All HVAC cassettes and ducting to be exposed & painted Umbral Grey RAL 7022
- For signage proposal, refer to Benson Signs Signage Package
- Full height feature wall paneling shown for costings
- A promotional 'A' board is to be provided on this site, together with marketing inserts.



INTERNAL FURNITURE REFERENCES

C2 Latte Chair QTY 20	C3 Kara Chair QTY 03	C4 Amor Chair QTY 10	C5 Malta Chair QTY 03	C6 Bean Chair QTY 02
C9 Mini Cocktail Chair QTY 14	C10 Aroma Banquette QTY 01	C11 Cocktail Sofa QTY 01	C16 Pop Stool QTY 02	
CT2 Coffee Table Oval QTY 01	T1 Dining 550 x 550 QTY 20	T2 Dining 610 dia. QTY 06	T4 Dining 760 dia. QTY 01	

TABLE TOP REFERENCES

T1/ T4/ T2 TABLE TOP TYPE

A Light	
B Dark	

CT1/ CT2 TABLE TOP TYPE

A Stone	
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EXTERNAL FURNITURE REFERENCES

MFT Mill Fixed Table QTY 06	MFS Mill Fixed Stool QTY 12	MFB Mill Fixed Bench QTY 06
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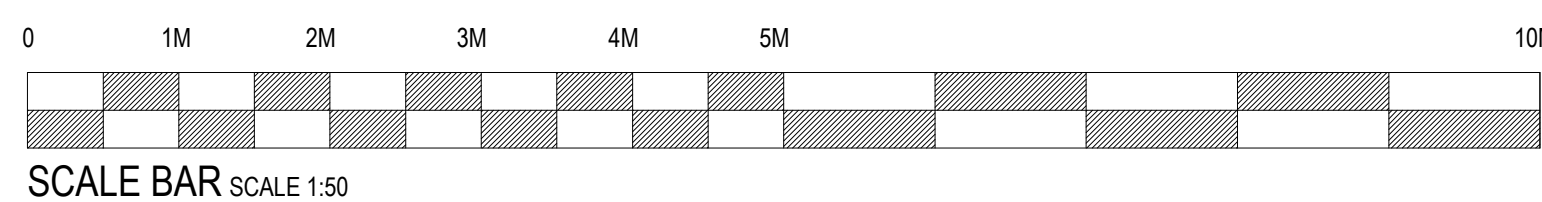
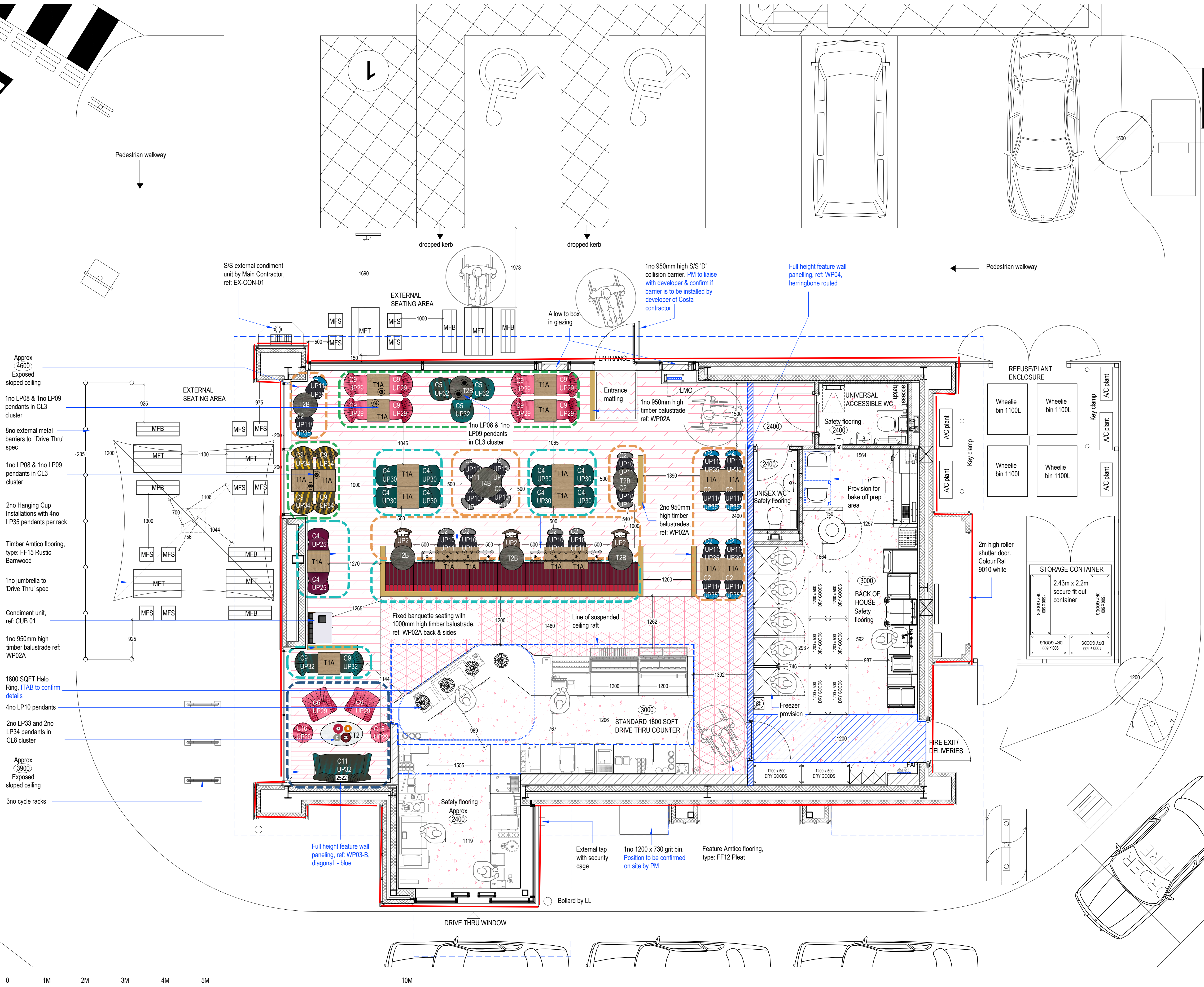
FEATURE PENDANT REFERENCES

LP08 - FEATURE PENDANT COLOUR: Coffee glass with brass lamp holder and burgundy flex BULB: LED filament squirrel cage, E27, 4W, 350lm (sold separately) DIMENSIONS: 180mm H x 180mm dia. FLEX LENGTH: 2000mm QUANTITIES 03	
LP09 - FEATURE PENDANT COLOUR: Coffee glass with brass lamp holder and burgundy flex BULB: Tube LED E27 filament, 6W, 170lm (sold separately) DIMENSIONS: 300mm H x 180mm dia. FLEX LENGTH: 2000mm QUANTITIES 03	

LP10 - FEATURE PENDANT COLOUR: Brass cage with wood top and burgundy flex BULB: LED filament squirrel cage, E27, 4W, 350lm (sold separately) DIMENSIONS: 200mm H x 360mm dia. FLEX LENGTH: 2000mm QUANTITIES 04	
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LP33 - FEATURE PENDANT BULB: LED E27, 4W (sold separately) FLEX LENGTH: 2000mm	
LP34 - FEATURE PENDANT BULB: LED E27, 4W (sold separately) DIMENSIONS: 250mmH x 250mm dia. FLEX LENGTH: 2000mm	
LP-33/34-CL8 CLUSTER QUANTITIES	01

LP35 // LED FILAMENT LAMP TO BE HUNG WITH HANGING CUP INSTALLATION BULB: LP05 FLEX DETAIL: 2m burgundy twisted braided flex INSTALLATION HEIGHT: 1850mm AFFL to underside of the lowest cup, 2000mm to underside of bulb	
QUANTITIES	08



SEA DESIGN GROUP
Client
COSTA COFFEE
Project
Haverfordwest, Fishguard Road DT
Drawing Title
Proposed GA Plan
Schema
SOTF
Scale
1:50@A1
Date
10.06.19
Drg No
218105/SC01/3
Rev
A
Drg By
CH
Check
MA
Revisions
By
A: Site plan updated as per JWA drawings - AW
24.06.19
SEA DESIGN GROUP Unit 13D Princess Drive, Kenilworth, Warwickshire, CV8 2FD UK
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NOTE:
TO BE READ IN CONJUNCTION WITH LATEST DESIGN GUIDE

This drawing is the copyright of Street Etle Associates Limited. Do not scale from drawings. All dimensions and levels to be checked on site prior to commencement of work or manufacture of items. Notify SEA of any discrepancies. This drawing to be read in conjunction with specifications, specialist drawings and any bill of quantities. The Contractor is to comply with all relevant statutory legislation whether or not specifically stated on these drawings.

RISK	LEVEL OF RISK			ACTIONS TAKEN TO REDUCE / REMOVE RISK	RESIDUAL RISK			ACTIONS TAKEN TO REDUCE / REMOVE RISK	COMPLETED BY	DATE
	L	M	H		L	M	H			
Site Works										
There are no works nor materials used that are abnormal for this type of Project that a competent Contractor should be aware of (to be reviewed on each project)										
Full height glazed shopfront, causes potential collision hazard		M		Manifestation are to be applied to glazing, to avoid collision	L			N/A	CH	10.06.19
Main entrance door opens outwards, into pedestrian walkway, causes potential collision hazard		M		950mm high s/s barrier to be installed to avoid collision	L			N/A	CH	10.06.19
Staff access to storage at high level, causes potential injury			H	Suitable ladders to be provided for works upto 3000mm	L			Staff use ladders provided to access items at high level	CH	10.06.19
Back of house door opens inwards & causes potential collision		M		Provide vision panel to avoid collision	L			Staff are trained to look through vision panel prior to entering and exiting	CH	10.06.19
Ceiling height over 3000mm		M		LED Lamps installed to minimise maintenance	L			Any maintenance required to be carried out by trained specialist	CH	10.06.19
Risks associated with working at height over 3000mm			H	Scaffolding tower to be used for all works above 3000mm	L			Any maintenance works required, scaffolding tower to be used	CH	10.06.19
Risks associated with cleaning raft at height over 3000mm		M		Raft to be cleaned/maintained by specialists with the use of the appropriate and safe equipment	L			Any maintenance required to be carried out by trained specialist only	CH	10.06.19
Risks associated with internally cleaning DT window above counter height			H	Works to be completed by a competent window cleaner using appropriate equipment to clean the window	L			N/A	CH	10.06.19
Universal Accessible WC door opens outwards, causing potential collision hazard		M		Door opens outwards against wall to avoid collision. Door closure fitted & sufficient space for disabled turning circle	L			N/A	CH	10.06.19
Fire escape route is through back of house		M		Route is demarked by high contrast safety flooring to ensure identifiable	L			Staff are trained to keep route clear at all times	CH	10.06.19

What is the level of risk
H - High Risk - High risk of accident or injury
M- Medium Risk - Reasonable risk of Accident or injury
L- Low Risk- Seldom or no risk of accident or injury

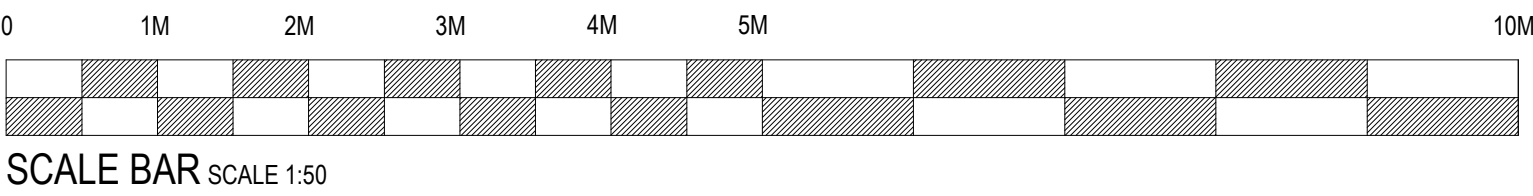
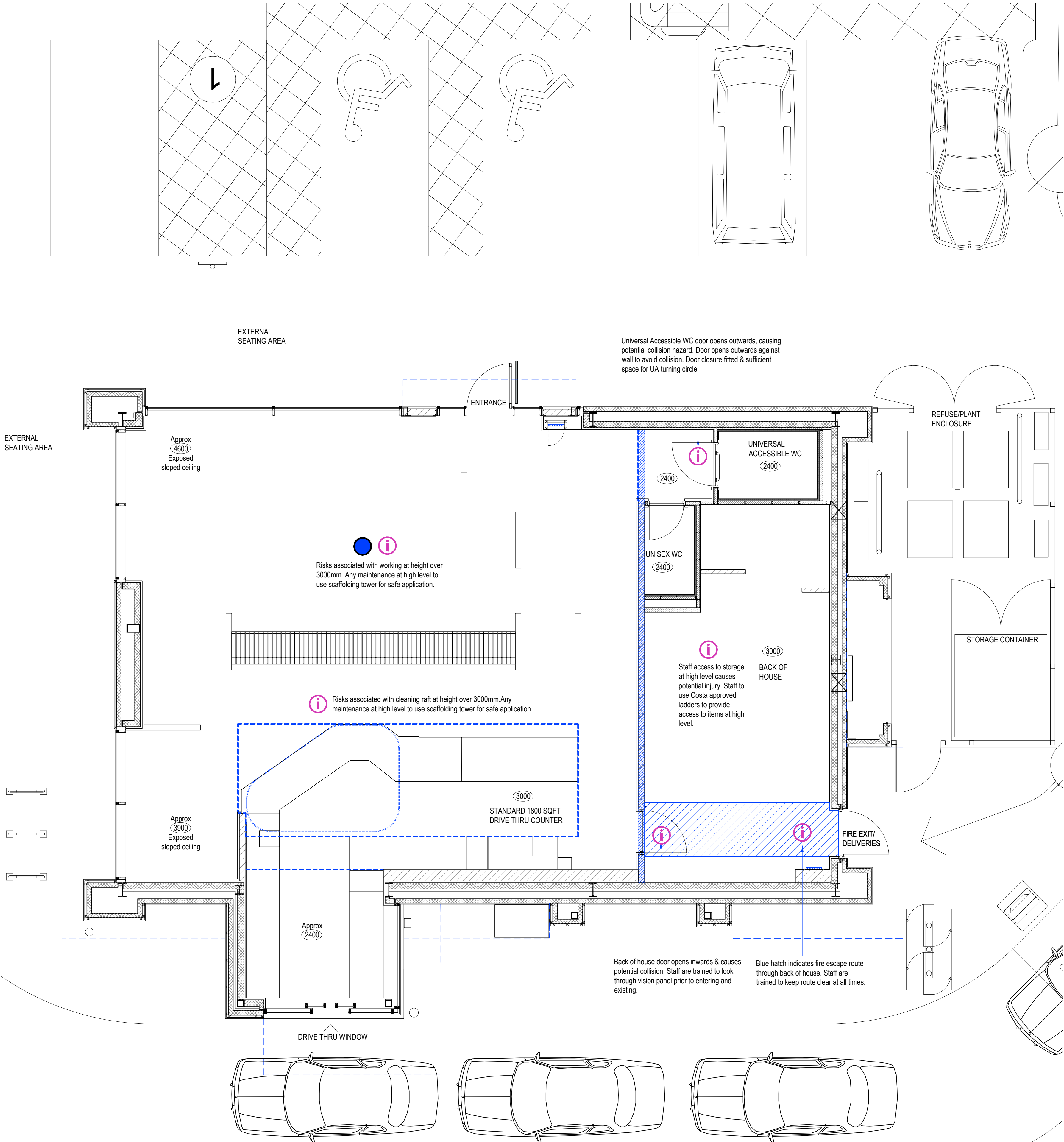
Actions to be taken
H- Risk to be designed out
M- Risk to be designed out or a plan of protection to be proposed
L- Risk to be identified as potential and identified

FINAL PACK CHECKED BY
MA
10.06.19

NOTES:
1. SEA as a designer, has not identified any significant or unusual risks associated with the design or the site which a competent contractor would not be expected to be aware of and able to manage effectively.
2. Asbestos may be present in the fabric of the building and at risk of being disturbed during the works. Any intrusive works should not commence on site until the Principal Contractor/Contractor is in possession of an up to date Refurbishment & Demolition Asbestos Survey report for the store/areas affected by the works, and has read and understood the survey report.

CDM SYMBOLS - REFER TO DESIGNER RISK ASSESSMENT

- Used to warn of significant design risks and site hazards
- Used to avoid or prevent a particular action
- Used to encourage a particular action
- Used to convey some relevant CDM information



SEA DESIGN GROUP

Client

COSTA COFFEE

Project

Haverfordwest, Fishguard Road DT

Drawing Title

CDM

Scheme

SOTF

Scale

1:50@A1

Date

10.06.19

Drg No

218105/SC01/4

Rev

A

Drg By

CH

Check

MA

Revisions

By

A: Site plan updated as per JWA drawings - AIW

24.06.19

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