

Pembrokeshire Public Services Board
Bwrdd Gwasanaethau Cyhoeddus Sir Benfro



MINUTES OF PEMBROKESHIRE PUBLIC SERVICES BOARD
Tuesday 7th March 2023 at 10.00am (Microsoft Teams meeting)

Present:

Cllr. Neil Prior	PCC (Chair)
Supt. Craig Templeton	Dyfed Powys Police
Phil Kloer	Executive Medical Director, Hywel Dda UHB (Vice-Chair)
Richard Brown	Assistant Chief Executive, PCC
Darren Mutter	Acting Director of Social Care, PCC
Rebecca Evans	Senior Public Health Officer, Public Health Wales
Tom Sawyer	Chief Executive Officer, MHPA
Mydrian Harries	Assistant Chief Officer- Director of Resources, MAWWFRS
Huwel Manley	NRW
Iwan Thomas	Chief Executive Officer, PLANED
Tegryn Jones	Chief Executive, PCNPA
Sue Leonard	Chief Officer, PAVS
Cllr. Elwyn Williams	Chair MAWW Fire Authority
Steven Jones (SPJ)	Director of Community Services, PCC
Barry Walters	Principal, Pembrokeshire College
Anna Malloy	Stakeholder Engagement and Communication Manager, MHPA (left 10.40am)
Claire Germain	Deputy Director for Local Government Transformation and Partnerships, Welsh Government
Jo McCarthy	Deputy Director of Public Health, HDUHB (arr. 11.15am)

Support/Secretariat

Nick Evans	Corporate Policy and Partnerships Manager, PCC
Lynne Richards	Corporate Partnerships Officer, PCC
Amy Richmond-Jones	Engagement, Planning and Performance Manager, MAWWFRS

Apologies

Caroline Drayton	Operations Manager, NRW
Alison Perry	Director of Commissioning, OPCC

The meeting commenced at 10.00am.

1. Welcome and Apologies

NP welcomed everyone to the meeting. Apologies were received from those listed above.

2. Minutes of last meeting / Action Log

The minutes of the last meeting held on 27th January 2023 were approved as an accurate record. All actions from the meeting had been completed.

3. Approval of Draft Well-being Plan for sign off by statutory partners

NE explained the requirement for the PSB to approve the final draft Well-being Plan to enable sign-off by individual statutory partners. He stated that amendments made to the consultation version of the draft plan were visible in red text and text to be removed was struck through.

He noted that feedback from the consultation exercise and statutory partners was included in the agenda pack and highlighted the following in relation to responses from Welsh Government and the FGC's Office;

- Welsh Government had raised the issue of a lack of reference to the Welsh language in the document and to the vision laid out in their Cymraeg 2050 Strategy, therefore a proposed response linking the document to the ambitions of the Well-being Plan was included in the consultation summary for inclusion in the final version
- There were two responses included from the Future Generations Commissioner's Office – this was because they had already commented on the draft Plan as part of the advice they had delivered in the PSB meeting in November 2022 before the consultation on the Plan had started, therefore their response to the consultation referred the PSB back to this initial advice

Once approved by the PSB the Plan would be sent to statutory partners for them to approve through their own governance processes. The final version of the Plan would be brought back to the April 2023 PSB meeting for final approval prior to publication.

LR then gave a brief overview of the consultation responses, noting in particular the valuable contribution from young people in the Pembrokeshire Youth Assembly and Milford Haven Youth Council. The consultation overview document had been structured according to the project areas laid out in the Plan and relevant feedback captured from each contributor, including statutory consultees (where responses had been received). Although the response rate to the consultation had been low, the consultation feedback received through sessions with groups and through Engagement HQ was valuable, highlighting issues within the Plan and general understanding of the role of the PSB.

PSB partners raised the following questions and observations;

- TJ asked whether the Welsh language could be better reflected in the *Strengthening Communities* plan. He also asked for clarification around governance and approval of the document, as tight timescales meant that the Plan had been approved by Council before being approved by the PSB. He also mentioned the lack of detail in the *Building a sustainable, fair and green economy* project area
- CG noted that the section that had been added around engagement was useful in outlining the intentions of the PSB and that the feedback received during the consultation had been incorporated into the Plan well

- MH also queried the process for approval of the Plan by statutory partners
- SPJ asked whether local procurement and fair work could be added into the text relating to the *Building a sustainable, fair and green economy* project area.
- Several partners commented that further clarity was required around delivery, timescales and measurement of progress

With regard to the *Building a sustainable, fair and green economy* project area, NE noted that as discussed by the PSB in the January 2023 meeting, there was likely to be a role for the PSB in helping to support this work in the future, but this had not yet been defined. The PSB may wish to get involved in this work in the future, for example, around issues relating to the circular economy or local food production.

Regarding statutory approval of the Plan raised by TJ and MH, NE noted that due to timescales and the meeting dates of statutory partner boards, it had been necessary for PCC Council to approve the Plan prior to the PSB. However, the scale of the changes that would be made to the Plan in line with statutory partner and PSB approval would be limited and would not have a material effect on the broad framework and sense of direction laid out in the Plan and individual project areas. In addition, the Plan is not a static document and as such is open to change as new challenges arise, so there will always be a need to keep the document as flexible as possible. Delivery of the Plan would be discussed under the next agenda item.

LR also noted that the PSB Engagement Group would be meeting on 15th March to discuss what the engagement requirements were within each project area of the Plan and how these could be managed with support from CoPro Wales going forward.

The amendments noted above and in the consultation response document would be made prior to publication of the Plan. The PSB voted unanimously to formally approve the PSB's Well-being Plan for 2023-28.

4. Well-being Plan delivery, monitoring and reporting arrangements

NE gave a brief introduction, highlighting the current delivery groups and membership and suggested that the PSB should now consider further how the Plan would be delivered and progress monitored.

NP said that he had discussed delivery of the Plan in relation to the Poverty actions with DM and proposed the same Gold/Silver/Bronze delivery structure should apply to other delivery groups, with the PSB sitting at Gold level and holding a broad overview of activity and responsibility for challenging areas of underperformance. Project groups would then sit at the Silver level with groups assisting in the delivery of specific aspects of the project plans at Bronze level. He also proposed a focus on one area of work at each PSB meeting, where the lead for that project area would be asked to give an overview of progress and highlight any issues with delivery or wider involvement from partners.

Partners briefly discussed the proposal around the structure of delivery groups and how to involve existing groups in the work that would sit at the Bronze level. NP would meet with NE and LR separately to expand on the proposal in more detail so that a firmer picture could be presented at the next PSB meeting.

With regard to the *Strengthening Communities* project area, MH, PK and CG, together with a representative from Menter Iaiith (as suggested by TJ) would form the delivery group for the project. NP asked LR to arrange a meeting for this group to begin discussions around delivery and wider involvement of Bronze level groups in the work.

SPJ agreed to be the link between the PSB and the Pembrokeshire Economic Ambition Forum, to bring back to the PSB any areas where they might be able to add value or expand upon ongoing activity.

5. Building the foundations for a Shaping Places for Well-being in Wales programme

NP provided an update on the workshop he attended in February which had focused on a discussion around Public Services Board ways of working, and how strengthening systems approaches could support them, along with an introduction to the theory of complex systems approaches provided by Professor Harry Rutter from the University of Bath. He noted that there was some limited funding available and he had raised the possibility of using this to support the *Strengthening communities* agenda. NP noted that he was unable to attend the next workshop on 16th March although JM said that she would be attending. Further updates would follow when available.

6. West Wales Care Partnership Area Plan

NE noted that KB had sent his apologies as he was unable to attend the meeting but had asked to attend a future meeting to present information on the Area Plan. NP said that he was keen to strengthen links between the RPB and PSB and a representative would therefore be invited to attend the next PSB meeting in April.

7. Review of Pride in Pembrokeshire

NP noted the review that had been undertaken and issues with the decreasing number of applications for the Pride in Pembrokeshire award were highlighted in the paper. SL noted her disappointment with the suggestion to cease the award and suggested that it should instead be mothballed and reviewed at a future date, possibly for inclusion within the *Strengthening Communities* work, as she was aware that previous winners had found the publicity and award money useful. PSB partners agreed with this proposal.

8. AOB

TJ suggested that the Future Generations Commissioner be invited to attend a future meeting of the PSB to strengthen links between the PSB and the new Commissioner. LR noted that the FG's Office had been in touch to ask for a list of PSB meeting dates for this purpose.

SPJ noted that he would soon be retiring from PCC so this would be one of his last PSB meetings. NP thanked SPJ on behalf of the PSB for his contributions to the work of the PSB over the period of his involvement and wished him the best for the future.

The meeting ended at 11.35am.

Action Log

No.	Pg.	Action	Target date	Owner	Resolution
1	3	Make minor amendments to Plan as agreed prior to final approval and publication	25-04-2023	LR	Completed
2	3	NP to meet with NE and LR to discuss delivery structures	asap	LR	Completed
3	4	Meeting of <i>Strengthening Communities</i> delivery group to be arranged	asap	LR	Completed
4	4	Add presentation on West Wales Care Partnership Area Plan to agenda for next meeting	25-04-2023	LR	Deferred (Chair)